



Making a gift of stock to Delaware Theatre Company

Thank you for considering a gift of stock to Delaware Theatre Company, Delaware's premier professional theatre. We greatly appreciate your generosity.

STEP 1

Donors are asked to **contact us** in one of these ways:

- Call us at 302-594-1104, ext. 223 (Candice Buchanan, Managing Director)
- Email cbuchanan@delawaretheatre.org (Candice Buchanan, Managing Director)
- Notify the theatre in writing at 200 Water St., Wilmington DE 19801

Please advise the theatre of the number of shares and the name of the stock you plan to transfer. Brokers cannot divulge the donor to us. So that we may credit the stock gift properly, we request that you **contact DTC about your gift of stock.**

Donor's Name: _____
(as you wish to be acknowledged in printed materials)

Name of Stock to be transferred _____

Number of shares _____ Approximate amount of gift \$ _____

STEP 2

Donors are asked to **contact your broker** and request that the stock be electronically transferred to the theatre's account at **UBS Financial Services, DTC Clearing 0221.**

Our account number with UBS is: 1F 09555
Contact phone number with UBS: 844-964-0333

Our account representatives will notify the theatre when your gift is received. DTC will then acknowledge the donor for the total value of the stock received.

INFORMATION SUMMARY

- Delaware Theatre Company's Tax ID number is 51-0229918
- Our account number with UBS is 1F 09555
- Our address is 200 Water Street, Wilmington DE 19801
- If you have questions, please call Candice Buchanan, Managing Director at 302-594-1104 ext. 223

We greatly appreciate your support of Delaware Theatre Company.